

**MINUTES OF THE MEETING OF SHAWBURY PARISH COUNCIL
HELD IN THE VILLAGE HALL ON TUESDAY AUGUST 9th. 2011 at
7.00pm.**

Public Session:

There was one person present – Mr. R. Rathbone – who had applied for co-option onto the Council to fill the seat vacated by Mr. S. Dodd

Present:

Mrs. J. Manley (Chairman)

Mrs. S. Dove

Mr. D. Baldwin

Mrs. F. Medley

Mr. R. Bailey

Mr. R. Pinches

Mr. J. Kennedy

Mrs. T. Howells

Mr. D. Roberts

Mrs. G. Matthews

In Attendance:

Mr. S. Jones (Shropshire Councillor).

The Parish Clerk.

Mr. R. Rathbone

11/89 Apologies:

Apologies were received and accepted from Mr. A. Brown.

11/90 Declaration of Personal or Prejudicial Interests:

Mr. Bailey declared an interest in Agenda Item 5(9) and 7.

11/91 Co-option of new Member:

The Chairman welcomed Mr. Rathbone to the meeting and introduced him to the Members, Mr. Rathbone's application letter had already been circulated to Members and after due consideration, he was co-opted as a Council Member on a unanimous vote and having signed the Declaration of Acceptance, was invited to stay and participate in the remainder of the meeting.

11/90 Minutes of Meeting held on July 14th.

The minutes of the meeting, having been circulated, were approved and signed by the Chairman as a true record.

11/91 Matters Arising

(a)Highways .(11/79(B1))

The Highways Department had responded to the issues raised at the last meeting:

The roadwork sign on the verge of Wytheford Road had been removed

The tree in Millbrook would be inspected and if necessary the owners will be asked to cut it back.

They were aware of the problem with the reinstatements around the manhole cover on the A53.

Currently it is not a danger but they will continue to monitor it.

There are no plans to carry out resurfacing Church Street during the next two years.

(b) Free tree offer (11/71(4))

The Clerk was asked to order some hedging for the Moat area and it was agreed that the trees held by Mr. Bailey should be planted in the Moat area.

(c) Parish Fun Day.

The Chairman gave a report on the Fun Day held on the 16th. July. The event again suffered from the elements and the sudden death of Beaver Leader James Thomas had cast a shadow over the whole event. She asked that it be noted that his willingness to be involved and the way in which he had integrated into village life in the short time he had lived there was appreciated and his involvement would be missed greatly.

There were a range of activities available and although a couple of stalls had not turned up and two were abandoned, the day went ahead quite smoothly.

She wished to thank all those who had helped and participated in activities and for those who had attended.

The accounts indicated a small loss of £25.00 but as it was a Parish Council event, VAT could be reclaimed on some of the costs which would mean it would break even.

A detailed report is available on request.

(d) Electricity sub-station (11/79(iii2))

It was reported that the area had been tidied.

(e) Co-op shop (11/79 (iii1))

The Clerk reported that he had not received a response to his letter complaining about the waste bins.

(f) Simon's Garage (11/79(iii3))

Shropshire Councillor Simon Jones reported that he had spoken to Shropshire Council's senior Health and Safety Officer who had indicated that he could not take formal action but would write to the owner pointing out the need for suitable signage and for the need to grind off the points. If this did not get a reaction, Simon promised to raise the issue with the Area Director

(g) Cycle Track (11/75)

Mr. Bailey reported that he had asked the children who use the site to remove some of the soil they had placed at various locations, which made mowing the site difficult and a jump unusable.. After some delay they were responding and he hoped to begin work in the near future.

(h) Car Park renovation (11/74).

Mr. Pinches confirmed that he had spoken to the contractors who had agreed to make a start in late September.

(i) Glebe Field (11/69)

Clerk reported that he had spoken to the solicitor dealing with the development of the lease but because of holiday commitments little progress had been made. Mrs. Roberts had indicated that she would like to be part of any committee set up to advise on the development of the site and her husband had also declared an interest. Mr. Gilchrist had also asked to be considered. Mr. John Hughes had agreed to be a consultant.

Members who had attended a recent training course on legal aspects of Council administration queried the validity of the committee that had been proposed. It was agreed that the Clerk should seek further clarification and also that it may be preferable to call it simply an advisory committee. This would be discussed in more detail when the lease had been confirmed.

(j) Shropshire Council – Planning .Documents and related issues (11/80)

It was agreed to hold an additional meeting on September 27th. at 7.00pm to discuss all the recent planning documents issued by Shropshire Council and the impact they would have on the Parish. The Clerk was asked to invite Mr. Jake Berriman (Shropshire Council’s Principal Planning Officer) to the meeting.

(k) Stewart Dodd’s resignation

There was a unanimous vote in favour of the Clerk writing to Stewart thanking him for the valuable contributions he had made during the time he was a Councillor.

(l) Church Street/Poynton Road – speeding traffic (11/67(i))

Clerk reported that the police, in conjunction with the Highways Department, would be arranging to monitor speeds on the road before deciding on future action.

(m)Report on training event attended by five Members (11/71(6))

Members spoke positively about the recent training session they had attended and found it valuable although geared towards Town Councils. It had confirmed that the Council and the Clerk were up to date with current issues and legislation. The Chairman stated that the Clerk had confirmed that all the issues she had raised with him were in order.

It was noted that the information folders issued to Members needed to be updated and it was agreed that the new documents would be provided electronically.

Members supported Mr. Bailey’s suggestion that organisations using the Recreation Ground for charity activities should be asked to provide a risk assessment and a copy of their 3rd.party insurance cover.

Clerk to prepare a paper for consideration.

11/92 Correspondence:

The following correspondence was considered.

1. Sarah Botham – Community Led Planning.
2. ALC - Marches LEP Chairman’s report.
3. ALC - Report on Members Briefing on CTL & S105.
4. ALC – Joint Housing Strategy.
5. ALC – Jubilee Beacons. This would be considered by a committee organising activities of the day.
6. ALC – report on Localism Conference.
7. Michael Watney - agreeing to the planned work on the car park and Church Street hedge.
8. Miriam Turner – thanking the Council for allowing the car park to be used for a successful skate boarding day and asking if the Council were prepared to fund a similar function next year. Clerk to check how much it would cost.
9. ALC – Shropshire Council - School organisation proposals.
10. Shropshire Council – delivering local priorities through partnership working.

11/93 Accounts for Payment:

It was resolved to pay the following accounts:

Mr .J. Wilson	Salary (Aug.)	£428.97
Mr. J. Wilson	Expenses (July)	£107.06
Arrow	Graffiti wipes	£22.62
Inland Revenue	Income Tax (Aug.)	£107.53
Mr. T. Creber	Village work (Aug.)	£437.00

Mr. R. Pinches	Hedge and grass cutting	£234.07
Owl Rescue	Fun day exhibition	£150.00
Mr. R. Bailey	Grass cutting – Erdington Close Play Area	£100.00
	- Moat and paths	£35.00
	- Cycle track	£40.00
	Bridgeway – hedge cutting	£45.00
Nobridge Ltd.	Grass cutting (June 30 th .)	£182.40
Scottish Power	Electricity supply (June)	£259.91
Community Council	Attendance at Localism Conference (Chairman)	£15.00
ALC	Cemetery Training Course (Chairman & Clerk)	£40.00
St John Ambulance	Attendance at Fun Day	£60.00
Interactive Services	On line computer support until 31/07/2012	£144.00

11/94 Financial Statement:

A financial statement was tabled and approved.

11/95 Diamond Jubilee:

It was agreed that any celebration should include the Annual Fun Day as well as other varied activities. A committee comprising Mrs. Manley. Mrs. Medley. Mrs Matthews and Mrs Howells was set up to plan the day which would take place on Monday June 4th. It was agreed to publish the proposals and ask for volunteers to come forward to help.

11/96 Parish Plan

Clerk reported that Mr. Brown, who had acted as secretary to the Parish Plan Committee, had offered to take responsibility for reviewing the plan and Members agreed to accept his offer.

11/97 Exchange of Information:

(A) Issues for inclusion on the next agenda:

1. Streetlight Insurance
2. Policy document for allowing charity events to take place on the Recreation Ground
3. Review of Risk Assessment documentation.
4. The Glebe committee

(B) Issues needing urgent attention:

(i) Highways:

(a) There is a crack on the north side of the A53 between Wytheford Road and the Mytton Estate which is a danger to cyclists.

(b) The road at the rear of The Glebelands leading to the garages is in a poor state of repair.

(c) No action has been taken over the saplings causing damage to the brickwork on the river bridge on the A53

(d) Mrs. Medley queried whether the pavement between the bridge and Wytheford Road was going to be upgraded

Clerk to report all issues to the Highways Department.

(ii) Streetlights:

No issues raised

(iii) Other:

Mrs. Matthews:

(a) Raised concerns about the road surface at the pedestrian entrance to Recreation Ground from the car park which was very uneven and made access for wheelchairs and pushchairs very difficult.

Mr. Pinches agreed to ask the contractors if they could carry out some improvements whilst they were doing the work on the car park

(b) Felt that the main gate opened in the wrong direction. Her concerns were noted and it was agreed to see if improvements could be made. Mr. Bailey offered to have a look at it.

11/98 Other Information:1. Cemetery/Burial Ground Management

Chairman and Clerk reported on their attendance at a recent training event and of their concerns that the Council was not meeting all the legal requirements placed on it. Mrs Medley was asked to review the documents and report back to the Council

2. Sponsored Cycling Event:

The Severn Hospice were granted permission to use the car park and part of the Recreation Ground for parking vehicles whilst the owners take part in sponsored cycling events on September 4th.

3. Annual Dog Show

Grinshill Dog Rescue Centre given permission to use the Recreation Ground for the annual dog show on September 11th.

4. English Heritage.

Clerk reported that he had invoiced English Heritage for £4,416.00 as their contribution to the remedial work carried out in the Moat area.

5. Christmas Craft Fayre

Chairman reported that she had arranged to hold a Christmas Fayre in the Village Hall on Saturday October 22nd. starting at 2.00pm. She would welcome offers of help and applications from potential stall holders.

6. Bonfire Event:

Mr. Bailey reported that he had booked fire performers for the event at a cost of £500.00

7. Play Area

Chairman reported that the bar holding the gate to the Play Area was missing.

8. Sewerage Problem

Clerk was asked to write to Severn Trent expressing the Council's concern at the continued problems with the sewer under the A53.

11/99 Streetlights

Clerk reported on a number of issues:

- (a) The owner of the company had taken over responsibility during the absence of the area manager. He had revisited the order for improved lanterns for the lights in Church Street and hoped to have the work completed within a month.
- (b) Part of the maintenance contract included regular inspections of the condition of all the lights.
- (c) Members agreed to accept a quotation of £1,375.00 (+VAT) for replacing streetlight number 75 in Church Street. The Clerk had asked the local engineer to re-inspect the light.

- (d) The insurance company had reported that the Council was under insured for the street lights and the Clerk had calculated that to increase the value of each light to a realistic figure would cost an additional premium of £550. It was decided to review the insurance cover at the next meeting. Clerk to provide detailed figures.

11/100 Reports from:

(a) Police:

A telephoned report had been received which indicated that in the period since the last meeting the following offences had been recorded:

Criminal damage -1; Assault – 2.

P.C Mitchell had reported that a young female had been charged with setting fire to the hedges by the Moat and wanted an indication of the costs involved, to enable an offence statement to be compiled. Mr. Roberts suggested a figure of £10.00. The offender would be dealt with by the Youth Offending Panel

(b) Youth

No report tabled.

(c) RAF Shawbury

MACR Longmuir reported that:

- (a) Barclays Mobile Banking System had contacted the base offering to provide a service. It was felt that this would be more appropriate located in the Village and it was agreed that the Clerk would contact the representative to discuss the plan in more detail.
- (b) The RAF was planning to hold a car boot sale in October – date to be confirmed.
- (c) Night flying was due to start again in September.
- (d) Whitehall were in the process of making plans for ways in which the armed services should celebrate the Diamond Jubilee.
- (e) He was leaving the base and hoped to bring a new representative to the next meeting.
- (f) The Commanding Officer would welcome a visit by Councillors and asked Members to name a date and time. –
- (g) Two sets of lighting would be available for use at the Firework event and he was still hopeful of finding a group to treat the fence at the Bridgewater Play Area-.

(d) Shropshire Council:

Mr/ Jones reminded Members that there was a dedicated phone number for the reporting of anti-social behaviour.

He reported that there had been a decline in the numbers of unauthorised school absences at both junior and senior schools across the County.

11/101 Planning Applications:

There were no applications to be considered.

11/102 Committee Reports:

(1) Moat Committee:

Members approved expenditure from the Moat budget for improvements to the Wet Willow Area.

Discussion on the Moat HLF bid was deferred until the next meeting.

11/103 Press Matters:

.Reports of:

Co-option of new Member.

Details of Christmas Craft Fayre and committee for arranging Diamond Jubilee celebrations.

Review of Parish Plan.

11/104 Date and Time of next meeting:

The next meeting will be on Septembert 13th. at 7.00pm in Shawbury Village Hall.

Approved as a true record of the Meeting.

Signed J. Manley (Chairman)

Date 13th. September 2011